

Committee: Executive
Date: Monday 2 November 2015
Time: 5.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)
Councillor Ken Atack	Councillor Norman Bolster
Councillor John Donaldson	Councillor Michael Gibbard
Councillor Tony Illott	Councillor Kieron Mallon
Councillor D M Pickford	Councillor Nicholas Turner

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. Minutes (Pages 1 - 20)

To confirm as a correct record the Minutes of the meeting held on 5 October 2015.

6. **Chairman's Announcements**

To receive communications from the Chairman.

7. **Graven Hill: MOD Bicester Sites D & E Ambrosden Road Upper Arncott** (Pages 21 - 52) **5.35pm**

Report of Head of Development Management

Purpose of report

To inform Executive of the outcome of the consultation process in respect of the draft Local Development Order (LDO) previously agreed by Executive for Phase 0 and part of Phase 1 of the redevelopment of Graven Hill, and;

To seek a decision by Executive on whether to adopt the LDO, subject to the minor modifications outlined in this report.

Recommendations

The meeting is recommended:

- 1.1 To note the outcome of the consultation process undertaken in respect of the draft LDO
- 1.2 To agree the proposed modifications to the draft LDO.
- 1.3 To adopt the modified LDO attached at Appendix B to this report.
- 1.4 To note the requirement to notify the Secretary of State of a decision to adopt a LDO as soon as practicable, and no later than 28 days after the Local Planning Authority has adopted the Order.

8. **Neighbourhood Planning: Application for Designation as Neighbourhood Area - Weston on the Green Parish** (Pages 53 - 72) **5.45pm**

Report of Head of Strategic Planning and the Economy

Purpose of report

To consider an application to designate Weston-on-the-Green Parish as a Neighbourhood Area for the purpose of preparing a Neighbourhood Plan.

Recommendations

The meeting is recommended:

- 1.1 To approve the application to designate the Parish of Weston-on-the-Green as a neighbourhood area under Section 61G of the Town and Country Planning Act 1990 (as amended).

- 1.2 To authorise the Head of Strategic Planning and the Economy to issue a Notification of Decision pursuant to recommendation 1.1.

9. Notification of Urgent Action - Free Christmas Parking After 3.00pm **5.55pm**
(Pages 73 - 76)

Report of Director of Community and Environment

Purpose of report

To notify Members of urgent action taken by the Director of Community and Environment as set out below.

Recommendations

The meeting is recommended:

- 1.1 To note the urgent action taken by the Director of Community and Environment.

10. A Business Case to Create a Joint Communications and Marketing Service with South Northamptonshire Council (Pages 77 - 84) **6.00pm**

Report of Head of Transformation

Purpose of report

This report presents the final business case for a Joint Communications and Marketing Service across Cherwell District and South Northamptonshire Councils (hereafter "Cherwell" or "CDC" and "South Northamptonshire" or "SNC" respectively) following consultation with staff and Unison.

The report recommends the formation of a two way Joint Communications and Marketing Service, and in doing so seeks the Executive's agreement for the non-staffing elements of the business case.

The proposal is part of the wider transformation programme across the two Councils.

Recommendations

The meeting is recommended:

- 1.1 To consider the attached final business case and the consultation responses in relation to non-staffing matters as outlined in section 5.1.
- 1.2 To note the decision of the Joint Commissioning Committee on 29 October 2015 with regard to staffing matters, which will be reported to Executive verbally.
- 1.3 To approve the proposed final business case to share a joint Communications and Marketing Service between CDC and SNC, subject to similar consideration and approval by SNC Cabinet.

- 1.4 To delegate to the Head of Transformation, in consultation with the Lead Member for Communications, any non-significant amendment/s that may be required to the business case following the decision of this meeting or SNC Cabinet.
- 1.5 To delegate to the Director of Resources and Head of Transformation, responsibility for implementation of the business case, including the costs of any potential redundancies, subject to the business case being agreed by both Councils.

11. **Exclusion of the Press and Public**

The following item contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual

2 – Information which is likely to reveal the identity of an individual

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1, 2, 3 and 4 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

12. **A Business Case to Create a Joint Communications and Marketing Service with South Northamptonshire Council - Exempt Appendix** (Pages 85 - 122)

6.10pm

(Meeting scheduled to close at 6.20pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to natasha.clark@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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